



# CITY OF LODI

## COUNCIL COMMUNICATION

AGENDA **TITLE:** City Credit Card for Finance Director

MEETING DATE: July 17, 1991

PREPARED BY: City Manager

RECOMMENDED ACTION : That the City Council approve the issuance of a City credit card to Dixon Flynn with an authorized amount of \$5,000.

SACKGROUND INFORMATION: For the past several years certain staff members in administrative positions have carried City credit cards. These are MasterCard issued by Farmers' & Merchants' Bank. Those employees to whom credit cards have been issued are the City Manager, Assistant City Manager, Finance Director, Community Development Director, Parks and Recreation Director, and City Clerk. All have authorized limits of \$5,000 with the exception of the City Clerk who has an authorized limit of \$10,000.

With the appointment of the new Finance Director, it is requested that the City Council approve the "transfer" to Dixon Flynn of the card previously held by the recently-retired Finance Director, Bob Holm.

The City utilizes these cards in conjunction with the attendance by the City Council and staff at conferences, training seminars and other miscellaneous meetings. It has been our experience that the use of these cards provides the City with excellent accountability of expenditures in these areas.

FUNDING: None required

Respectfully submitted,

Thomas A. Peterson  
City Manager

TAP:br

Attachment

CCCOM249/TXTA.07A

APPROVED \_\_\_\_\_

THOMAS A. PETERSON

the 10/10/91 page

RESOLUTION NO. 91-131

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A RESOLUTION OF THE LODI CITY COUNCIL  
APPROVING THE ISSUANCE OF A CITY CREDIT CARD  
TO FINANCE DIRECTOR DIXON FLYNN

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RESOLVED, that the Lodi City Council hereby approves the issuance of a City credit card (Farmers & Merchants Bank MasterCard) to Finance Director Dixon Flynn with an authorized amount of \$5,000.

Dated: July 17, 1991

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I hereby certify that Resolution No. 91-131 was passed and adopted by the Lodi City Council in a regular meeting held July 17, 1991 by the following vote:

Ayes: Council Members - Pennino, Pinkerton, Sieglock, Snider  
and Hinchman (Mayor)

Noes: Council Members - None

Absent: Council Members - None



Alice M. Reimche  
City Clerk